



**DPS RESOURCES BERHAD**  
**DPS RESOURCES BERHAD**  
(Registration No. 200301028458 (630878-X))  
(Incorporated in Malaysia)

## **ADMINISTRATIVE GUIDE**

### **IN RESPECT OF THE TWENTY-FIRST ANNUAL GENERAL MEETING (“21<sup>st</sup> AGM”) TO BE HELD VIA AN ONLINE PLATFORM**

<b>DATE:</b>  Thursday, 29 August 2024	<b>TIME:</b>  11.00 a.m.	<b>BROADCAST VENUE:</b>  Conference Room, Lot 76, Kawasan Perindustrian Bukit Rambai, Bukit Rambai, 75250 Melaka. Online meeting platform at <a href="https://bitly.cx/Rt2rC">https://bitly.cx/Rt2rC</a> provided by Synergy Professionals Group Sdn. Bhd. in Malaysia.
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#### **General Meeting Record of Depositors**

1. In respect of deposited securities, only members whose names appear on the Record of Depositors on 22 August 2024 (General Meeting Record of Depositors) shall be eligible to participate, speak and vote at the meeting or appoint proxy(ies) to participate and/or vote on his(her) behalf.

#### **Proxy**



2. A member entitled to participate and vote remotely at the 21<sup>st</sup> AGM using the Virtual Meeting Facilities is entitled to appoint proxy/proxies, to participate and vote instead of him. If you are unable to participate the meeting and wish to appoint a proxy to vote on your behalf, please submit your Form of Proxy in accordance with the notes and instructions set out hereunder.
3. Alternatively, if a shareholder is unable to participate the 21<sup>st</sup> AGM via Virtual Meeting Facilities on 29 August 2024, he/she can appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Form of Proxy.
4. The instrument appointing a proxy must be deposited at the registered office of the Company at Unit No. EL-11-01, Amcorp Business Suite, Menara Melawangi, Pusat Perdagangan Amcorp, No. 18, Jalan Persiaran Barat, 46050 Petaling Jaya, Selangor, not later than twenty-four (24) hours before the time appointed for the taking of poll at the meeting or adjourned meeting, not later than **Wednesday, 28 August 2024 at 11.00 a.m.** The appointed proxy(ies) must register themselves via the **Registration Link in Item 10 below.**

#### **Poll Voting**

5. The voting at the 21<sup>st</sup> AGM will be conducted by poll in accordance with Clause 95 of the Company's Constitution. The Company has appointed Synergy Professionals Group Sdn Bhd as Poll Administrator to conduct the poll by way of online voting and USearch Management Services as Scrutineers to verify the poll results.
6. Shareholders can proceed to vote on the resolutions and submit your votes at any time from the commencement of the 21<sup>st</sup> AGM at 11.00 a.m. and before the end of the voting session which will be announced by the Chairman of the meeting. The Online Voting link will be displayed in the Chat Box upon the commencement of the meeting. The QR Code for the Online Voting will also display on the screen upon the commencement of the voting session. Upon completion of the voting session for the 21<sup>st</sup> AGM, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

## Virtual Meeting Facilities

7. We would like to invite the Shareholders to participate and vote remotely at the 21<sup>st</sup> AGM using the Virtual Meeting Facilities. Please refer to item 10 on the registration link.
8. **For the appointed Corporate Representatives representing the Corporate Shareholders, please register yourself via the Registration Link** provided below and to provide the following documents to Synergy Professionals Group Sdn Bhd **not later than Wednesday, 28 August 2024 at 11.00 a.m.**
- (a) Original certificate of appointment of its Corporate Representative under the seal of the corporation; and
- (b) Corporate Representative's e-mail address and hand-phone number.
9. For the beneficiary of the shares under a Nominee Company's CDS account who wishes to use the Virtual Meeting Facility at the 21<sup>st</sup> AGM may request its Nominee Company to appoint him/her as proxy to participate and vote remotely at the 21<sup>st</sup> AGM via the Virtual Meeting Facilities, please submit the duly executed Form of Proxy to Synergy Professionals Group Sdn Bhd not later than **Wednesday, 28 August 2024 at 11.00 a.m.** and **register yourself via the Registration Link below.**
10. Please follow the following steps to be taken for participating and voting via the Virtual Meeting facilities:

BEFORE THE AGM		
(a)	REGISTRATION	<ul style="list-style-type: none"> <li>Please click on the following link to register yourself as Shareholder/Corporate Representative/Beneficiary Owner of an Exempt Nominee for verification of attendance purpose.</li> </ul> <p>Registration Link: <a href="https://bitly.cx/Rt2rC">https://bitly.cx/Rt2rC</a></p> 
(b)	CONFIRMATION ATTENDANCE	<ul style="list-style-type: none"> <li>Upon verification, the participation link will be sent to your godself before the commencement of the meeting.</li> </ul>
(c)	SUBMISSION OF QUESTIONS	<ul style="list-style-type: none"> <li>You may submit any questions online by scanning the QR Code below or via <a href="https://bitly.cx/uXJc">https://bitly.cx/uXJc</a> and to submit your questions accordingly:</li> </ul> 
ON THE AGM DAY		
(d)	PARTICIPATION	<ul style="list-style-type: none"> <li>To participate in the meeting, click on the participation link which was provided to you via email, at least 15 minutes before the commencement of meeting at 11.00 a.m. on 29 August 2024.</li> <li>If you have any questions to be raised during the meeting, you may submit it by using the Q&amp;A box.</li> <li>The Chairman/Board of Directors will address the questions submitted prior or during the meeting accordingly.</li> </ul>
(e)	ONLINE VOTING	<ul style="list-style-type: none"> <li>Upon the commencement of the meeting, the link to the online voting will be displayed in the Chat Box of the Virtual Meeting Room.</li> <li>Members or proxies may commence voting from 11.00 a.m. on 29 August 2024 until such time when the Chairman announces the closing of the voting session.</li> <li>After the counting of votes, the Chairman will announce the poll results.</li> </ul>
(f)	CLOSURE	The 21 <sup>st</sup> AGM will be closed upon the announcement by the Chairman, the Virtual Meeting will end.

**No Door Gift**

11. There will be no distribution of door gifts for the participation of the 21<sup>st</sup> AGM.

**No Recording or Photography**

12. Unauthorised recording and photography are strictly prohibited at the 21<sup>st</sup> AGM.

**Enquiry**

13. If you have any enquiry or require any assistance before or during the 21<sup>st</sup> AGM, please contact the following during office hours from 9.00 a.m. to 5.00 p.m. (Mondays to Fridays):-

**SYNERGY PROFESSIONALS GROUP SDN BHD**  
**Registration No. 202301003202 (1497121-V)**  
**Unit No. EL-11-01, Amcorp Business Suite,**  
**Menara Melawangi, Pusat Perdagangan Amcorp,**  
**No. 18, Jalan Persiaran Barat,**  
**46050 Petaling Jaya,**  
**Selangor Darul Ehsan**

**Mobile/WhatsApp: 017-6229303**  
**Email: synergyprofgroup@gmail.com**  
**Contact Person: SPG Virtual Meeting Administrator**